



# Vidyasagar University

## Application Form

(For the post of Assistant Professor/ Associate Professor/ Professor)

Self attested  
Recent  
passport size  
photograph  
of the  
candidate

1. Post Applied for ..... Dept.....
2. Advertisement no. with Date.....
3. Bank Draft enclosed for : Rs. \_\_\_\_\_ No /Nos \_\_\_\_\_ Date \_\_\_\_\_

(To be made in favour of “**Vidyasagar University**” payable at **Midnapore** )

4. Name of the Applicant in full .....  
(BLOCK Letters) (First) (Middle) (Last)
5. Date of birth (DD/MM/YYYY) .....
6. Nationality .....
7. Current Position held .....Since.....
8. Contact details Address  
(a) Permanent.....  
.....  
.....  
(b) Address for Communication  
.....  
.....  
.....  
(ii) E-mail .....
- (iii) Phone(Mobile).....Res./Office.....
9. Sex (Please tick) Male / Female / Other (Please specify) .....

10. Category (Please tick)	GEN	SC	ST	OBC-A	OBC-B	EC	Minority	Differently abled/PC

11. Father’s Name / Mother’s Maiden Name .....

12. Applicant's mother tongue .....

13. Other languages the applicant can speak/write/read fluently:

.....

14. Academic Records (starting from 10<sup>th</sup> standard)

Examination / Degree	Board / Council / University / other examining body	Duration of the course	Year of passing	Division / Class with % of marks	Subjects / Discipline *

\* State the name of the degree (such as B .A/B. Sc/B. Tech, M. A/M. Sc/M.Tech etc.), Honours / major subject in case of graduation and subject/discipline and area of specialization in case of post-graduation and for higher degrees obtained

15. Whether Qualified at **NET/SLET** etc. and the year in which qualified:

16. Research degree awarded (Ph.D./D.Sc./D.Litt. etc.) :

Degree	Title of Research	University	Duration of Programme	Degree obtained / Thesis submitted in the Year
M. Phil/ M. Tech.				
Ph.D.				
D.Sc./ D.Lit.				

17. Whether Ph.D. is done under the UGC 2009 Regulation (Y/N):

Those who have done Ph. D. outside India, whether a Ph.D. course work was attended (Y/N):

18. Research Experience:

I. Topic of research:

II. Place of research:

III. Number of years:

19. Teaching experience:

(a) Under-graduate Level: College/Univ./Institute/No. of Years/Pass/Hons.:

(b) Post-graduate Level: Name of the Univ./Institute.

20. Administrative/Professional Experience: (State briefly the nature of work with number of years):

21. Employment records:

Name of the Employer	Post held	Duration		Scale of Pay	Present Basic Pay (with AGP)	Remarks, in any, indicating reason for leaving any post
		From	To			

22. **Research Activity** (documents to be produced)

a) Prestigious Honours and Awards received with name of awarding agency/Government and year

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.....

(Should be recognized by the international agencies or the departments/ agencies of national/state governments; documents to be attached)

b) Post Doctoral Fellowship of at least two months duration received and availed of:

Name of the Fellowship	Funding Agency/Institute	Host Institution	Period

c) Research projects carried out/ongoing funded by government funding agencies/industries or organization of National and International repute (state whether Principal or Co Investigator)

Title of the Project	Funding Agency/Institute	Period	Completed/ongoing	Amount

(Use additional sheet if necessary)

d) Consultancy projects carried out/ongoing (state whether Principal or Co Consultant)

Title of the Project	Funding Agency/Institute	Period	Completed/ongoing	Amount

(Use additional sheet if necessary.)

e) Number and details of Patents/Technology Transfer:

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.....

(List details with year in an additional sheet; documents to be attached)

f) Number of Policy documents for Government Bodies at Central & State level

.....

( list details with year in an additional sheet; documents to be attached)

g) Research Supervision:

- Number of Ph.D. thesis awarded

Sole Supervision.....Joint Supervision.....

(Details of name of student, title of thesis, year etc. should be given in an additional sheet)

Number of Ph.D. thesis *submitted*

Sole Supervision.....Joint Supervision .....

(Details of name of student, title of thesis, year etc. should be given in an additional sheet)

h) Training Courses/ Workshop/Refresher Course attended/organized

Title of the Course	Nature of the Course (Workshop/ Refreshers	Sponsoring/ Funding Agency	Duration of the Course (State also whether attended or	Host / Organizing Institute

i) Number of Papers presented in conferences/seminar etc. (by self or by Co-authors)

- International .....
- National/State level.....

(NB: 1. list details with title of the paper, year and host institution in an additional sheet

2. If a paper presented in a conference/seminar is published in the form of Proceedings or Edited Volume, it should be listed only under Publications below.)

j) Number of Invited lectures (including Refresher Courses, Training Courses, Orientation Programme)

- International .....
- National/State level..... (list details with title of the paper, year and host institution in an additional sheet)

k) Evidence of serving on academic bodies within own institution or outside

Academic Body	Institution	Position/Nature of assignment	Period/years

23. Publications (details of all publications should be listed in additional sheets with copies of first/ title page, otherwise no credit shall be given to the numbers stated below)

a) Journal Publications:

(i) Number of papers in Refereed Journal:

- Sole author.....
- Co-authored: Two/more Co - authored papers .....

(ii) Number of papers in recognized and reputed Journals

- Sole author.....
- Co-authored: Two/more Co-authored papers.....

b) Books/Monographs

(i) Number of Monographs published by International Publishers with an established peer review system

- Sole author.....
- Co-authored: (state number of Co-authors)  
.....  
..

(ii) Number of Monographs published by national level Publishers with ISBN/ISSN numbers

- Sole author.....
- Co-authored: (state number of Co-authors) .....

- (iii) Number of Reference Books/Textbooks published by International Publishers with an established peer review system
  - Sole author.....
  - Co-authored (state number of Co-authors) .....
- (c) Number of Reference Books/Textbooks published by national level Publishers with ISBN/ISSN numbers
  - Sole author.....
  - Co-authored (state number of Co-authors) .....
- (d) Number of Chapters contributed in Edited Volumes published by
  - (i) International publishers:
    - Sole author.....
    - Co-authored: Two/more Co-authored papers.....
  - (ii) National level publishers:
    - Sole author.....
    - Co-authored: Two/more Co-authored papers.....
- (e) Number of Translation work (for Social Sciences/Humanities/Arts) State whether book length or a short piece of work
  - Sole author.....
  - Co-authored (state number of Co-authors) .....
- (f) Number of Annotated Editing of Texts/Literary works published by publishers with ISSN/ISBN numbers (for Social Sciences/Humanities/Arts)
  - Sole author.....
  - Co-authored (state number of Co-authors) .....
- (g) Number of Editing of Volumes published by publishers with ISSN/ISBN numbers
  - Sole author.....
  - Co-authored (state number of Co-authors) .....
- (h) Number of Full paper in Conference Proceedings
  - Sole author.....
  - Co-authored (state number of Co-authors) .....

24. Particulars of extracurricular activities, if any :

25. Name and contact details of two referees

Name	Position	Institutional Affiliation	Address and others Contact details

26. Expected Salary (if selected) :

27. Additional Remarks (such as member of the Editorial Board of reputed Journals), if any:

## Declaration

I declare that the entries made in this form are true to the best of my knowledge and belief.

Date.....

Place..... Signature of the Applicant

N.B. (i) *Papers and documents submitted with the application will not be returned.*

(ii) *Separate sheet(s) must be attached wherever applicable and necessary.*

(iii) *One original and seven photocopies of the duly filled-in application forms are to be submitted. All enclosures including self-attested copies of testimonials are to be submitted along with the first copy .*

(iv) *Canvassing in any mode will cancel the candidature.*



# VIDYASAGAR UNIVERSITY

MIDNAPORE – 721102

## DECLARATION / UNDERTAKING

I, Mr./Ms./ Dr. / Prof. ...., an applicant for the post of ..... at Vidyasagar University, do hereby undertake on this the .....(day), of .....(month), ..... (year), the following :

1. I, hereby, declare that, the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
2. I, hereby, undertake to present the original documents immediately upon demand by the concerned authorities of the University.
3. I, hereby, promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of Vidyasagar University, as in force from time to time and subsequent changes / modifications / amendment made thereto. I acknowledge that, the University has the authority for taking punitive actions against me for violation and / or non-compliance of the same.
4. Any litigation, criminal proceedings or legal actions are not pending upon me.

**Date:**

**Signature of the Applicant**

## Appendix -I

### Performance Based Appraisal System (PBAS)

(Please see 'Guidelines for computing API score' available in the VU website)

#### CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

SI No.	Nature of Activity	Maximum API Score	Actual hours spent per academic year	API Score (Actual hours spent per academic year ÷ 10)
A	Student related co-curricular, extension and field based activities.	15		
	(i) Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.)			
	(ii) Other co-curricular activities (Cultural, Sports, NSS, NCC, etc.)			
	(iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)			
B	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15		
	i. Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)			
	(ii). Participation in Board of Studies, Academic and Administrative Committees			
C	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	15		
	<b>Total Score</b>	<b>45</b>		
	<b>Minimum API Score (50 per Assessment period Assistant professor, Associate and 100</b>			

**CATEGORY-III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTION**

**A) Published papers in journals :**

Sl. No	Title of the paper	Journal With Vol. , Page No, date/year of publication*	ISSN No.	Whether peer reviewed/ Indexed / Impact factor, if any	No. of Co - authors	Whether You are first author / corresponding author	API Score of the paper	API Score Obtained
Total								

**\* Only UGC enlisted Journals will be considered for computing API Score**

**B i) Books published as Author or as Editor**

Sl. No	Title of the book	Publisher with page no. , date/ year of publication	ISSN / ISBN No.	Whether peer reviewed	National/International/ State level Publication	No. of co authors	Whether You are main author	API Score of the book	API Score Obtained
Total									

**B ii) Articles/ Chapters published in Books:**

Sl. No.	Title of the article and (book)	Publisher, & with page No, date / year of publication	ISSN / ISBN	National /International / State level publication	Whether Peer reviewed	No. Of Co authors	Whether you are the main author	API Score for the articles	API Score obtained
Total:									

**C i) Research Projects**

Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. lakh)	PI / Co- PI	API score	API score obtained
Total:							

**ii) Consultancies**

Sl. No.	Title	Agency	Period	Grant/Amount mobilized (Rs. lakh)	Consultant / Co-Consultant	API score	API score obtained
<b>Total:</b>							

**C) iii) Projects Outcome / Outputs**

Sl No.	Patent / Technology transfer / Product / Process Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central / State Govt./Local Bodies	Title	National / International	Period	API Score
<b>Total:</b>					

**D) Research Guidance**

Level of guidance	Number enrolled	Thesis Submitted *	Degree Awarded*	API score
M. Phil				
Ph. D				
<b>Total:</b>				

\*Please mention year of submission or award

E (i) Fellowships / Awards

Sl. No.	Title of the Award	Award Name with date/year	Awarding Organization/Agency	Whether International/National/State/ University level	API score
Total:					

E (ii) Invited lectures / Papers presented in Conferences, Seminars, Workshops, and Symposia.

Sl. No.	Title of the Lecture / Paper Presented	Title of the Conference/Seminar with date/year	Organized by	Whether International/National/State/University level	API score
Total:					
The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period					

(F) Development of e-Learning delivery process/material

Sl. No.	Title	Module with date/year	Name of the Organization	API score
Total:				

**SUMMARY OF API SCORES:**

	Category	Last Academic Year	Total API Score for the Entire Assessment period	Annual Average API Score for the Assessment period
<b>II</b>	Professional development, co-curricular and extension activities			
<b>III</b>	Research and Academic Contribution			
<b>II+III</b>	Minimum total API Score under Category II and Category III			

- Note: 1. supporting documents to be enclosed for the API score claimed for each of the cases**  
**2. API Scores are to be computed as mentioned in guidelines.**

Signature of the Candidate with date