



# VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102  
Dist.: Paschim Medinipur.

Dated : 30.06.2015.

## NOTIFICATION

In continuation to our earlier Notifications bearing No. VU/R/Noti./794/2014 dated 17.06.2014, No. VU/R/Noti./1381/2014 dated 15.10.2014 & No. VU/R/Noti./199/2015 dated 09.02.2015 pertaining to using the e-mail "[vcvu.confidential@gmail.com](mailto:vcvu.confidential@gmail.com)" for urgent and confidential communications with the Hon'ble Vice-Chancellor of this University, it has been observed that many employees of this University have not used the said e-mail ID for this purpose and many of them have used the personal e-mail ID of the Hon'ble Vice-Chancellor of this University.

All employees of this University are requested again to use the e-mail ID "[vcvu.confidential@gmail.com](mailto:vcvu.confidential@gmail.com)" for important communications with the Hon'ble Vice-Chancellor and also for getting proper reply and actions.

All concerned are being informed accordingly.

Sd/-

**Registrar (Actg.)**

Memo No. : VU/R/Noti./987/2015 dated 30.06.2015

Copy forwarded for information and necessary action to :

- (1) the Deans of the faculty concerned.
- (2) the head of all academic and administrative departments.
- (3) the Director (Actg.), DDE.
- (4) the Deputy Registrar.
- (5) the Assistant Registrar.
- (6) the Information Scientist for wide circulation in the University website.
- (7) the Office Supdt., Registrar's Office.
- (8) the Secretary to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor.
- (9) the Establishment Section.
- (10) relevant file.

**Registrar (Actg.)**

Phone : (953222) 275297 / 276554/555/557/558, Fax : (953222) 275297 / 276554/555/557/558  
e-mail : Registrar@vidyasagar.ac.in / vidya295@sancharnet.in

